

For students that are virtual in Grades 3, 4, and 5:

Laptop exchange is scheduled for Monday, March 15th, 2021 from 9:00AM to 1:00 PM. We will be following CDC guidelines for Covid-19 protection during the laptop exchange. Please follow these directions detailed below. Everyone must wear a mask when on school property for this distribution process.

- We will be using the Kiss n Ride loop in our parking lot; Write your last name in large print on paper and place it in your window as you enter the parking lot. Follow the signs to line up alongside the curb next to our school (near the cafeteria door – Entrance 10.) Remain in your car. You will remain in your car throughout the entire process.
- A staff member will approach to collect your completed Health Questionnaire Form and collect your laptop. A health form must be completed for all passengers in the vehicle. [Click here to open the Health Screening Questionnaire.](#)
- **Bring your student's ID number, and password.**
- It is highly recommended that you bring your child with you on the scheduled day of pick up to ensure success with logging into the computer. If you do not have the password, or if you need support with re-setting the password: contact Mark Tierney, School Based Technology Specialist at Waynewood at mptierney@fcps.edu
- During the laptop distribution process, you will be asked to log on to the laptop to access your child's network account prior to leaving Waynewood ES. The computer will not work at home if you fail to log on at WWES. The whole process will take about 10 minutes.